



## TERMS AND CONDITIONS FOR FROZEN SEMEN DISTRIBUTION

Thank you for choosing to breed your mare using frozen semen stored and distributed by Select Breeders Service, Inc. The following are the policies and procedures regarding the distribution of semen.

**1. Finalize breeding service agreement with stallion owner.** At this time the stallion owner should notify the mare owner of the number of doses/shipments they will be authorized for.

**2. Call SBS (410) 885-3202 to confirm receipt of authorization from stallion owner.** Once the service agreement is finalized, the stallion owner/agent will fax or email a SHIPMENT AUTHORIZATION FORM to (410) 885-3206 or call SBS to verbally authorize the mare owner's semen shipment. **Under no circumstance will SBS ship semen without authorization from the stallion or semen owner/agent, nor will we ship an amount of semen different from the stallion owner/agent's instructions.**

**3. Submit Shipment Request Form.** The mare owner can submit the SHIPMENT REQUEST FORM at anytime. Once it is received, it is put on file until authorization and a ship date are received. To avoid shipping delays, ensure a current phone number, shipping address and billing information are included on the form. Include an email address for FedEx tracking. See below for instructions on submitting the shipment request form.

**4. Mare Owner or Vet Clinic calls to request semen shipment.** The mare owner or vet clinic may call in advance or on the day of shipment (before 1pm EST) to request shipment. All semen is sent FedEx Priority Overnight or FedEx 2-day. Remember, unlike cooled transported semen, frozen semen can be shipped well in advance of insemination. If frozen semen storage is not available, the frozen semen can be stored in the shipping container during the 10 day rental period.

The SHIPMENT REQUEST FORM can be submitted by email, phone or fax. If you email or fax the form, please ensure that you call us to confirm receipt. **Please do not leave a message on our voicemail with the information.** Our shipment schedule is as follows:

- Shipment requests received by 1pm EST can be shipped the same day. When a request is submitted late we will try our best to accommodate you **IF** at all possible, however a \$75 rush fee will apply.
- Shipments are made Monday – Friday, **please be sure Saturday delivery is available at your location. There is an additional \$16.00 FedEx fee for Saturday delivery.**

**PAYMENT IS DUE AT THE TIME OF SERVICE BY CHECK, VISA, MASTERCARD, or AMEX. We will not ship semen without receiving a check or credit card for the container deposit and distribution fees.**

**5. Consult with your veterinarian to see if she/he has any questions regarding breeding your mare with frozen semen.** For successful breeding with frozen semen it is highly recommended that insemination occurs within 12 hours prior to and/or 6 hours following ovulation. A copy of the *SBS Timed Insemination Protocol* for breeding mares with frozen semen will be sent with your shipment. If your veterinarian would like to review the protocol in advance, we will be happy to fax/email it to you. It is also available on our website, [www.selectbreeders.com](http://www.selectbreeders.com), under Knowledge Library. **SBS is available for consultation with you and your vet should you have any questions.**

**CANADIAN BREEDERS PLEASE REFER TO FROZEN SEMEN REGULATIONS AND RECOMMENDATIONS.**

If you have any questions or concerns please do not hesitate to contact us!  
**Toll Free: (877) 658-3328 or [info@selectbreeders.com](mailto:info@selectbreeders.com)**

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